

Minutes of Special and Regular Meeting of August 23, 2016
City Council Chambers, One Twin Pines Lane, Belmont CA

SPECIAL MEETING
CALL TO ORDER 6:00 p.m.

ROLL CALL

COUNCILMEMBERS PRESENT: Hurt, Stone, Kim, Reed

COUNCILMEMBERS ABSENT: Lieberman

STUDY SESSION

Belmont Village Specific Plan (BVSP) - City Council Study Session

Sophie Martin, Consultant, described the Belmont Village Specific Plan (BVSP) area. She noted the intent is to provide long-range planning for the region. She clarified its incorporation with the General Plan. She described the public outreach that has been performed to date. She explained that an environmental review will be performed as required by State law, and will be combined with the review for the General Plan.

She provided an overview of the various elements of the draft document.

Courtney Carreras, Belmont resident, suggested including public art and micro parks and plazas. She commented regarding the mobility component as it relates to bicycle and pedestrian routes.

Alice Mansell, expressed concerns that the access route on Old County Road to the former ice skating rink site is not included in the plan. She questioned how the property would be accessed. She also suggested including additional parcels to the north in the plan.

Melissa Luken, Belmont resident, expressed general support for the proposed changes and suggested including an ice rink in the plan.

Ling Fu, suggested including an ice rink in the future plan.

Discussion ensued regarding the increase in noise associated with regional development and from the increase in number of trains.

Community Development Director de Melo clarified that the proposed plan does not prohibit the construction of an ice rink.

Councilmember Stone expressed support for higher densities on the outskirts of the plan, including density bonuses that result in community benefits. He expressed a desire for a vibrant walkable downtown with centralized parking.

Councilmember Hurt expressed support for the plan. She commented regarding the need for access and circulation, as well as her desire for high quality design. She requested the inclusion of more innovative pictures and ideas in the plan document. She expressed concerns that the plan is not over-parked. She stated that including art is important. She would like an emphasis on seating and gathering spaces. She suggested seeking public-private partnerships.

Councilmember Kim expressed the need to balance land use and density, and noted that this plan is moving in right direction. He expressed support for distinct signatures for each of the four quadrants. He noted the need to address circulation. He expressed concern regarding the proposed mid-block pedestrian crossing on Ralston Avenue between Sixth Avenue and El Camino Real. He concurred regarding the public benefit consideration. He supports a centralized parking plan.

Mayor Reed expressed support for the draft plan as well as for continued opportunities for community input.

Community Development Director de Melo and Consultant Martin confirmed that changes in the draft have been made as a result of previous community input. They outlined the upcoming draft plan release schedule, as well as the various ways that members of the public can provide continued input.

ADJOURNMENT at this time, being 7:03 P.M.

**REGULAR MEETING
CALL TO ORDER 7:10 P.M.**

ROLL CALL

COUNCILMEMBERS PRESENT: Hurt, Stone, Kim, Reed

COUNCILMEMBERS ABSENT: Lieberman

PLEDGE OF ALLEGIANCE

Led by retiring Police Corporal Don Lewis.

SPECIAL PRESENTATIONS

Proclamation for Corporal Don Lewis

Police Chief DeSmidt provided information on Corporal Lewis' tenure with the Belmont Police Department.

Corporal Lewis outlined his military service which served him well in his police career. He thanked those on the police department who helped him serve.

Mayor Reed presented a proclamation.

RECESS: 7:20 P.M.

RECONVENE: 7:25 P.M.

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Kathleen Beasley, Belmont Library, provided an overview of summer activities, including the library staff's presence at the farmer's market for a children's book give away. She also described activities that will be taking place for the start of the new school year.

Mary Ridge, Belmont resident, spoke regarding tree removal and tree replacement, as well as carpet removal after her home flooded. She described an encounter with City staff regarding her tree.

Perry Kennan, Belmont resident, spoke regarding pending sidewalk project on Ralston Avenue and the lack of information that was provided in the staff report on this matter.

COUNCILMEMBER ANNOUNCEMENTS

Councilmember Hurt noted that the San Mateo County Board of Supervisors is seeking nominations for Veteran of the Year, Patriot of the Year, and Enterprise Support Partner for veteran services.

Councilmember Stone announced the upcoming Asian Pacific Islanders Hero Reception. He noted that schools are beginning to open for the new school year, and he urged people to drive with care. He also announced the upcoming Save the Music Festival and the upcoming "Roadeo" in celebration of Sam Trans's 40th anniversary.

Mayor Reed announced the third and final Movie Night in the Park. He also noted that the Belmont Library's Summer Teen Art reception would be held on September 9th. He described the recent firefighter deployment to the Monterey County fire.

ITEMS APPROVED ON CONSENT CALENDAR

Regular City Council Meeting of June 14, 2016, AND Regular Council Meeting of July 26, 2016
Motion to Receive Monthly Financial Reports

Ordinance 2016-1108 Rezoning Property Located at 1201 Shoreway Road (APN 040-371-050) from M-1 Limited Manufacturing to C-3 Highway Commercial (PA2015-0030)

Resolution 2016-084 Amending the General Plan land use designation of Property Located at 1201 Shoreway Road, APN 040-371-050 (PA2015-0030) from IL - light Industrial to CH – Commercial Highway

Ordinance 2016-1109 adding Article V to Belmont City Code Chapter 23 Establishing a Local Transaction and Use Tax for General City Purposes

Ordinance 2016-1110 Amending regulations in Belmont City Code Chapter 7, Article III, Section 7-13 Pertaining to Street Improvement

ACTION: On a motion by Councilmember Stone, seconded by Councilmember Hurt, the Consent Agenda was unanimously approved (4-0, Lieberman absent).

PUBLIC HEARINGS

Public Hearing for Partial Vacation of Sewer Easement and Permanent Encroachment Agreement at 1808 Miller Avenue

Public Works Director Oskoui noted that the existing easement is deemed to be not necessary for development or public use. He explained that a public hearing is required to vacate the easement, which is to be relocated to accommodate construction on adjoining lots. He further explained that the second action, an encroachment agreement, is to accommodate a retaining wall. He pointed out that the addition of a sidewalk is a public benefit.

Mayor Reed opened the Public Hearing. No one came forward to speak.

ACTION: On a motion by Councilmember Stone, seconded by Councilmember Kim, the Public Hearing was unanimously closed (4-0, Lieberman absent).

ACTION: On a motion by Councilmember Stone, seconded by Councilmember Kim, **Resolution 2016-085** approving the partial sewer easement vacation to allow for the development of a single family home at 1808 Miller Avenue (APN 043-054-250, and **Resolution 2016-086** approving a Permanent Encroachment Agreement to allow a privately maintained retaining wall within the public right-of-way at 1808 Miller Avenue (APN 043-054-250) were unanimously approved (4-0, Lieberman absent).

OTHER BUSINESS

2016 Council Protocols

City Manager Scoles indicated that the Council Protocols are guidelines for how the City Council does business. He explained that they have not been amended recently but practices and procedures have changed, including major changes in the Council agenda structure. He clarified that the draft document captures existing practices, and redundant sections from previous versions were removed.

Perry Kennan, Belmont resident, suggest adopting best practices, including more detailed minutes. He would like the City Council to revisit the prohibition on the use of AV equipment by the public during Council meetings.

Councilmember Stone expressed support for the prohibition of AV equipment use by the public. He pointed out that the three-minute time limit is higher than other cities, and he does not support giving extra time. He clarified that the City Council meeting is a business meeting of the Council, and there are other ways to communicate with the Council. He suggested removing the words “in general” in reference to the following sentence related to the three-minute time limit for public comments: “Public comments are in general limited to three (3) minutes each.”

Councilmember Kim expressed support for maintaining the existing three-minute time limit.

Discussion ensued regarding time limits for project applicants.

Council concurred to add language to recommend that applicants be succinct in their presentations.

ACTION: On a motion by Councilmember Stone, seconded by Councilmember Hurt Resolution 2016-087 Adopting the 2016 City Council Protocols was unanimously approved (4-0, Lieberman absent) with the minor modifications as outlined.

COMMISSION, COMMITTEE, AND COUNCIL INTERGOVERNMENTAL ASSIGNMENT UPDATES, AND STAFF ITEMS

Verbal report from Councilmembers on Intergovernmental (IGR) and Subcommittee Assignments

Councilmember Kim stated that the county-wide transportation plan was discussed at a recent C/CAG Board Meeting. He noted that flight patterns were discussed at a recent San Francisco Airport Roundtable meeting, and that some cities are unhappy with recent changes that have negatively affected their communities.

Mayor Reed stated that project updates were provided at a recent Silicon Valley Clean Water meeting he attended. He noted that he and staff from Fire Station 14 made an appearance at a recent farmer's market.

Verbal report from City Manager

City Manager Scoles noted that the new Youth Advisory Committee process was under way. He stated that public information would be developed regarding the City of Belmont's Measure I on the November Ballot.

Designating Voting Delegate and Alternate for League of California Cities Annual Conference

ACTION: On a motion by Councilmember Stone, seconded by Mayor Reed, and unanimously approved (4-0, Lieberman absent) to designate City Manager Scoles as the Voting Delegate for the League of California Cities Annual Conference.

MATTERS OF COUNCIL INTEREST/CLARIFICATION

Councilmember Stone stated that he would be asking for a future agenda item regarding legislation about refineries.

ADJOURNMENT at this time, being 8:53 P.M.

**Terri Cook
City Clerk**

Meeting televised and videotaped.